



**Guilford County Continuum of Care Membership Meeting
July 9, 2020 – 9:30am – 11:00am**

Present – Dr. Pamela Palmer, Debbie Bailey, Brad Bowers, Yatisha Blythe, Tonya Clinard, Benita Curtain, Liz Danley, Alisha Doulen, Tamera Fewell, Lindy Garnette, Brian Hahne, Annette Harris, Kelly Hedgecock (staff), Becky Hunt, Heather Magill, Steve Key, Jon Lowder, Donna McCormick, Brooks Ann McKinney, Michelle McNair, Rachael Pontillo (staff), Antonia Monk Richburg, Kecia Robinson, Jessica Schultz, Mark Sumerford, Lindsay Swing, John Thompson, Josie Williams, Justin Williams-Blackwell, Myron Wilkins, Leroy Wilson, Thanena Wilson, Claretta Witherspoon

I. Welcome and Introductions – Dr. Palmer opened the meeting and asked for any introductions

II. Review and Approve Minutes – June 11, 2020 – No changes. Lindy Garnette made a motion to approve the minutes and Steve Key seconded the motion. The minutes were approved.

A. 2020 meeting dates (via Zoom meeting until further notice) - Aug 13, Sept 10, Oct 8, Nov 12, Dec 10

III. Collaborative Applicant UPDATE – Dr. Palmer and Brian Hahne

A. COVID-19 Homeless Response Task Force – The Task Force continues to meet weekly. Dr. Palmer and Brian met with Guilford County to discuss food and security improvements for the quarantine hotel site.

a. Emergency Shelter / Transitional Housing Operation Update – Shelters have been able to accept individuals.

i. Open Door Ministries – There has been good coordination and communication with the County.

ii. Greensboro Urban Ministry – There has been good coordination with the County. Requests for Weaver House have increased considerably in the past week.

b. Isolation and Quarantine Hotel Site Update – Debbie Bailey shared that the food and security presence at the hotel site has improved. Guilford County will hire a case manager for the hotel site. Food donations have been received from local restaurants and local churches are donating hygiene items.

- c. Guilford County Partnership Update – Dr. Palmer shared that the partnership between the CoC and the County has gone well as we navigate a response to the COVID-19 crisis.
- B. System Performance and Evaluation Committee – Thanena Wilson presented the timeline for accepting project applications and submitting the regional application. The total amount available for Guilford County is \$929,015. There are currently 12 project applications and the SPEC committee will meet on Monday, July 13 to review the applications.
- a. North Carolina Department of Health and Human Services (NCDHHS) Division of Aging and Adult Services COVID-19 Emergency Solutions Grant (ESG-CV)
 - i. **Wednesday, July 1** – communicated the ESG-CV RFA process and Guilford CoC timeline to the entire CoC membership.
 - ii. **Tuesday, July 7** – submitted letter of justification to opt out of Back@Home due to NCDHHS per CoC Board approval.
 - 1. The CoC received approval from the state to opt-out of Back@Home and to use the funding for 60% housing and 40% crisis. There was further discussion about the opt-out decision. Thanena explained that the recommendation was made because Coordinated Entry and Rapid Rehousing processes in place were sufficient and running two processes could be an additional administrative burden. Thanena contacted NCDHHS directly for further information and the SPEC committee recommendation was made after the contextual analysis. Dr. Palmer said that the CoC Board supported the recommendation. Brian said that the CoC was very much engaged with the state, that no money was being left on the table and that the decision should empower agencies.
 - 2. Liz Danley questioned the process for the Back@Home decision and stated that the entire Membership should have been included in the discussion. Thanena explained how the Membership was included in the discussion and decision-making process. Thanena asked Liz about the City of Greensboro’s decision process on ESG-CV funding. Liz said that the City’s funding decisions met the requirements for citizen participation and the collaboration requirement with the CoC had been waived.
 - iii. **Wednesday, July 8** – all project applications were submitted to PEH by 5:00 pm.
 - iv. **Monday, July 13** - SPEC meets to review and recommend project and regional applications.

- v. **Tuesday, July 14** - SPEC emails letters to approved project applicants.
 - vi. **Wednesday, July 15** - appeals (if any) are due back to SPEC Chair (Thanena Wilson) by **5 pm**.
 - vii. **Thursday, July 16** - SPEC Chair convenes Appeals Committee if needed.
 - viii. **Friday, July 17** - final approved project applications and regional application submitted to NCDHHS.
- b. The regional applications with the project applications will need to be approved by the CoC Membership. Dr. Palmer requested a special called meeting for the CoC Membership to vote about the application on Friday, July 17 at 10:00 AM.

IV. HMIS UPDATE – Brian Hahne

- A. Weekly Bed Utilization Report – Debbie shared the shelters are at 45% capacity and the transitional housing is 48%. Brian explained that this was an important matrix that was shared at the weekly Task Force’s meetings.
 - a. There was a question about the transitional housing information from Justin Williams-Blackwell. Debbie explained that the numbers have dropped since February due to COVID-19. The reports are done on a quarterly basis and the last data is from May. Dr. Palmer said that she would meet with Justin and the HMIS Committee about the data.

V. Coordinated Entry Lead UPDATE – Brian Hahne

- A. Committee Report – Shanna Reece – Not present. The committee did not meet this week due to the ESG grant and the next meeting is scheduled in two weeks.
- B. Staff Introductions – Brian Hahne introduced Rachael Pontillo, who began working at PEH in June. Rachael has coordinated with the quarantine hotel guests, working with the shelters, and adding to the housing list.

VI. Nominating Committee Update – Thanena Wilson

- A. New Board Members – No update

VII. Membership Committee Update – Bernita Simms – not present

- A. Member Representatives – No update
- B. New Members – No update

VIII. CoC Committee Reports

- A. Housing Resource Committee – No update. Need to look again at this committee.

B. Governance Committee – Thanena Wilson – No Update.

C. Advocacy and Public Relations Committee – Gattis Long – not present. Brian shared that PEH and Caring Services are working with the UWGG to interview Kennie Smith for a success story.

D. Membership Committee – Bernita Simms – Not present, no update

E. Nominating Committee – Thanena Wilson – No update

F. Strategic Planning Committee – Pamela Palmer will contact the committee soon.

G. HMIS/Data Committee – Scott Jones – Not present, no update

H. System Performance and Evaluation Committee – Thanena Wilson – Discussed earlier in the meeting

I. Coordinated Entry – Shanna Reece – Not present, no update

J. Appeals Committee – as Needed – No update

K. Executive Committee – Pamela Palmer said that the Executive Committee will need to meet prior to the July 22 CoC Board meeting.

L. Youth Committee – Sarah Roethlinger – Not present, no update. Need to look again at this committee.

IX. Old Business / New Business

A. Josie Williams from the Greensboro Housing Coalition joined the meeting.

B. The Point in Time update – Debbie will send to Liz Danley and Brooks Ann McKinney

C. Cone Health will continue to test for COVID-19 at the shelters.

D. The Fair Housing training from Allen Hunt is today at 11:00 AM. Contact Brian if you want to register for the training.

E. Dr. Palmer ended the meeting by asking that if anyone has any questions or concerns to contact her directly by her cell. She said that the intent of the CoC was to work together with membership to be collaborative and productive.

X. 11:00 AM - Adjourn

Next CoC Board Meeting 7/22/20 and Membership Meeting 8/13/20 via Zoom